**JOSEDET PAPER SUBMISSION – AUTHOR GUIDELINES**

Paper submission (All documentation should be in APA format, including reference citations in text and in reference list, tables and figures etc.)

**The Main Title of The Paper** (Font Size = 12-Style ‘Head’)

Author Name (Font Size =12)

Author affiliation and email

**Abstract** (**around 250 words – style ‘Abstract Title’**)

The paper should have an abstract. The abstract should be understandable by the general reader outside the context of the full paper. The abstract may be up to 250 words in length. ***Fonts*** are ***Times New Roman with size – 10***.

Key words: Keyword1, Keyword2, Keyword3, (max. 6 words)

|  |
| --- |
| ***Sample page for JOSEDET***  *(Paper Size: A4; Margins: Top and Bottom = 2.54cm, Left and Right =3.17cm.)*  *All text must be single line spacing, including abstract and references. Text should be fully justified.*  *All Fonts are Times New Roman with Size = 12.)* |

Paragraphing

This is a normal text paragraph.

Figure 1. The style name for this kind of paragraph is “Figure title”. The style for the figure is called “figure”. The title should always be placed below the figure. All figures should be in ***JPEG format, at (minimum resolution of 600dpi)***.

Tables should be titled like the examples shown below, the style “figure title” is used here also for the title.

Table 1. The title should always be placed above the table. The text in the table cells; (***fonts are Times New Roman with size = 10.).***

In the reference list, the first row should follow the normal text paragraphing, while the subsequent rows should be indented style paragraph(s), separated by single space. It should look like the examples shown below. The style is called “Reference style”.

**References (Font Size = 10)**

Abma, J. C., Chandra, A., Mosher, W. D., Peterson, L. S., & Piccinino, L. J. (1997). Fertility, family planning, and

women’s health: New data from the 1995 National Survey of Family Growth. *Vital and Health Statistics*, 23(9), 1-67.

Alper, S., Schloss, P. J., Etscheidt, S. K., & Macfarlane, C. A. (1995). *Inclusion: Are we abandoning or helping*

*students?* Thousand Oaks, CA: Corwin Press.

***Please do not put footnote within your document***

***Note:*** Your paper should take the following structure:

1. Abstract
2. Introduction
3. Description of the study area
4. Methodology
5. Results/Discussion
6. Conclusion
7. Reference List.

***The Submission Process***

The manuscript must be submitted via the online submission system (and not by mail or email). Submission to The JOSEDET is only via [***Online Submission System.***](javascript:TabbedPanels1.showPanel(6)) Prepare your manuscript and illustrations in the appropriate format, according to instructions above. When you are ready to submit your manuscript, let the system guide you through the submission process.

***Submission of a Revised Version***

Once authors have completed the revisions to their manuscript, they can submit revised version through [***Online Submission System***](javascript:TabbedPanels1.showPanel(6)). In the comments’ section, please put in note to confirm that it is a ***"Revised Submission"*** and provide original submission reference. When submitting a revised manuscript, it is essential that authors include a 'point-by-point' response to the comments made by the reviewer(s), detailing the changes made. In order to expedite the processing of the revised manuscript, please be as specific as possible in responses to the reviewer(s).

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Original science and technology articles are published in full on www.josedet.org, with no restriction on word counts and open access to all. The authors are charged a paper assessment fee of N**15, 000.00** and publication fee of **N10,000**  for their accepted research papers.

**How to Reference an Author or Authors in APA Format**

The following guidelines can help you prepare a reference section for your [APA format paper](https://www.verywellmind.com/how-to-write-an-apa-format-paper-2794838).

**(By** [**Kendra Cherry**](https://www.verywellmind.com/kendra-cherry-2794702)**) Updated May 23, 2018**

**APA Reference for No Author**

Articles and other works that do not provide an author attribution should begin with the title of the work. If the title is a book, list the title first in italics. The volume number and page numbers should follow article titles, while book titles should be followed by the location and publisher name.

For example:

A student guide to APA format. (1997). *Psychology Weekly, 8,* 13-27.

and

*The ultimate APA format guidebook.* (2006). Hartford, CT: Student Press.

**APA Reference for a Single Author**

Works by a single author should list the author's last name and initials. The date of publication should be enclosed in parentheses and followed by the title of the article or book. Books and journals titles should be listed in italics. The volume number and page numbers of the article should follow journal titles, while book titles should be followed by the location and name of the publisher.

For example:

McCrae, R. R. (1993). Moderated analyses of longitudinal personality stability. *Journal of Personality and Social Psychology, 65,* 577-585.

and

Bandura, A. (1977). *Social learning theory.* Englewood Cliffs, NJ: Prentice-Hall.

**APA References for Two Authors**

Works by two authors should list last names and first initials separated by an ampersand (&). These names should be followed by the date of publication enclosed in parentheses. If the work is a journal article, the title of the article should immediately follow the publication date. Next, the title of the book or journal should be listed in italics. If the reference is a journal article, provide the volume number and page numbers. For books, list the location and name of the publisher.

For example:

Kanfer, F. H., & Busemeyer, J. R. (1982). The use of problem-solving and decision-making in [behavior therapy](https://www.verywellmind.com/what-is-behavioral-therapy-2795998). *Clinical Psychology Review, 2,* 239-266.

and

Buss, A. H., & Pomin, R. (1975). *A temperament* [*theory of personality development*](https://www.verywellmind.com/personality-development-2795425)*.* Hillsdale, NJ: Erlbaum.

**Three to Seven Authors**

Works by three to seven authors should list last names and first initials of each author separated by an ampersand. Author names should be followed by the date of publication enclosed in parentheses.

If the work is a journal article, include the title of the article immediately following the publication date. The title of the book or journal should then be listed in italics. If the reference is a journal article, provide the volume number and page numbers. For books, list the location and name of the publisher.

For example:

Abma, J. C., Chandra, A., Mosher, W. D., Peterson, L. S., & Piccinino, L. J. (1997). Fertility, family planning, and women’s health: New data from the 1995 National Survey of Family Growth. *Vital and Health Statistics, 23*(9), 1-67.

And

Alper, S., Schloss, P. J., Etscheidt, S. K., & Macfarlane, C. A. (1995). *Inclusion: Are we abandoning or helping students?* Thousand Oaks, CA: Corwin Press.

**APA References for More Than Seven Authors**

When a work is credited to more than seven authors, the reference is listed by providing the names of the first six authors followed by *. . .* and then the final author. The remainder of the reference follows the same format as that for seven or less authors.

Author last names and initials are followed by the date of publication enclosed in parentheses. The name of the article is listed immediately after the publication date. The title of the journal or the book title should be provided in italics. The volume number and page number should follow journal titles, while book titles should be followed by the location and publisher name.

For example:

Black, C. P., Arlo, S. T., Rechit, R., Machlen, J. P., Sempson, K., Bee, A. L., . . . Smith, R. K. (1999). Citing seven or more authors in APA format. *Journal of APA Style and Format, 17*, 45-75.

and

Black, C. P., Arlo, S. T., Rechit, R., Machlen, J. P., Sempson, K., Bee, A. L., . . . Clark, S. P. (2001). *APA format for psychology students*. Newark, NJ: Prentice-Hall.

# Book References in APA Format

**(By** [**Kendra Cherry**](https://www.verywellmind.com/kendra-cherry-2794702)**) Updated May 23, 2018**

**Basic Structure**

First, let's start by looking at the standard APA format for writing a book reference. The basic structure of a book reference should list the author's last name, first initials, publication year, book title, location, and publisher.

Your reference should appear as follows:

Author, I. N. (Year). *Title of book.* Location: Publisher.

For example:

Rogers, C. R. (1961). *On becoming a person.* Boston: Houghton Mifflin.

This basic format can be used for many types of book references that have a single author or multiple authors. However, you may need to use one of the following formats for books that are edited, have no author, translated, or requires some specialized formatting.

**Edited Book with One or More Authors**

How should you reference a book that is an edited edition with a single or several editors? Edited books with one or more authors should follow the basic structure of a book reference and include the initials, last name, and 'Ed.' in parentheses after the book title.  
  
For example:

Adler, A. (1956). *The individual psychology of Alfred Adler: A systematic presentation of selections from his writings.* H. L. Ansbacher & R. R. Ansbacher (Eds.). New York: Basic Books.

**Edited Book with No Author**

Edited books with no author should list the last name and first initials of the editor or editors, followed by 'Ed.' or 'Eds.' in parentheses. The remainder of the reference should follow the basic structure and include the publication year, book title in italics, location, and publisher.

For example:

Atkinson, J. W. & Rayner, J. O. (Eds.). (1974). *Motivation and achievement.* Washington, DC: V. H. Winston.

**Article Featured in an Edited Book**

Sometimes books feature a collection of articles written by different authors in an edited book. Articles by individual authors that appear in such works should list the last name and first initial of the author, followed by the publication date, and book title. Next, the editors should be noted followed by the location and publisher.

For example:

Bartol, C. R., & Bartol, A. M. (2005). History of forensic psychology. In I. B. Weiner & A. K. Hess (Eds.), *The Handbook of Forensic Psychology* (pp.1-27). Hoboken, NJ: Wiley.

**Translated Books**

Many of psychology's most famous texts were originally written in another language and then translated into English. Books translated from another language should include the last name and first initial of the author, followed by the year of publication and book title. The first initials and last name of the translator and the notation 'Trans.' should then be included in parentheses. Next provide the location, publisher, and a note of the original date of publication.

For example:

Freud, S. (1914). *The psychopathology of everyday life.* (A. A. Brill, Trans.). London: T. Fisher Unwin. (Original work published 1901).

**More Tips for Book References in APA Format**

1. Remember that your reference page needs to be double-spaced.
2. The first line of each reference should be flush left with the margin of the page. Each subsequent line of your reference should be indented.
3. If a digital object identifier (DOI) is available, include it at the end of the reference.
4. If a book has been accessed via an online database, follow the basic APA format and include the URL at the end.
5. Be sure you are following the other guidelines for your [reference page](https://www.verywellmind.com/apa-format-examples-tips-and-guidelines-4020415)

# Electronic Sources in APA Format

## Special Style Concerns for Referencing Electronic Sources in APA Format

(By [Kendra Cherry](https://www.verywellmind.com/kendra-cherry-2794702) )Updated May 24, 2018

There are a number of special style concerns for referencing electronic sources in [**APA**](https://www.verywellmind.com/what-is-the-american-psychological-association-2795602) format. Online documents, journal articles, databases and message boards all have unique referencing requirements. It is important to note the exact Web address on any online source you use. Always keep track of the electronic resources you refer to as you are researching a topic and collecting references.

The following examples can help you prepare your electronic references in [proper APA format.](https://www.verywellmind.com/general-rules-for-apa-format-2794840)

### Online Documents:

The basic structure for referencing online documents is very similar to [other references](https://www.verywellmind.com/apa-format-examples-tips-and-guidelines-4020415), but with the addition of a retrieval source. Provide the exact URL for where the document can be found.

Author, A. A. (2000). Title of work. Retrieved from source

For example:

Cherry, K. (2006). Guide to APA format. About Psychology. Retrieved from http://psychology.about.com/od/apastyle/guide

### Online Journal Article:

Online journal articles should be cited much like print articles, but they should include additional information about the source location. The basic structure is as follows:

Author, A. B., Author, C. D., & Author, E. F. (2000). Title of article. Title of Periodical, Volume number, page numbers. Retrieved from source

For example:

Jenet, B. L. (2006) A meta-analysis on online social behavior. Journal of Internet Psychology, 4. Retrieved from http://www. journalofinternetpsychology.com/archives/volume4/ 3924.html

### Article Retrieved from a Database:

Articles that are retrieved from online databases are formatted like a print reference. According to the sixth edition of the APA style manual, it is not necessary to include database information since these databases tend to change over time.

For example:

Henriques, J. B., & Davidson, R. J. (1991) Left frontal hypoactivation in depression. Journal of Abnormal Psychology, 100, 535-545.

### Online Newspaper Article:

When citing an online newspaper article, you should provide the URL of the newspaper's home page. The APA suggests doing this in order to avoid the problem of nonworking URLs.

For example:

Parker-Pope, T. (2011, November 16). Practicing on patients. The New York Times. Retrieved from http://www.nytimes.com

### Electronic Version of a Print Book:

The APA style manual suggests that you should only include electronic book references if the book is only available online or is very difficult to find in print. Your reference will be very similar to a regular [print book reference](https://www.verywellmind.com/book-references-in-apa-format-2794850), except the electronic retrieval information takes the place of the publisher location and name.

For example:

Freud, S. (1922). Totem und Tabu: Einige Übereinstimmungen im Seelenleben der Wilden und der Neurotiker [Kindle version]. Retrieved from http://www.gutenberg.org/ebooks/37065.kindle.images

### Online Forums, Discussion Lists, or Newsgroups:

Messages posted by users on forums, discussion lists, and newsgroups should follow the basic structure for citing an online document. When possible, use the poster's real name starting with the last name and followed by a first initial. If this is not possible, list the author's online screen name. You should also include the exact date that the message was posted.

For example:

Leptkin, J. L. (2006, November 16). Study tips for psychology students [Online forum comment]. Retrieved from http://groups.psychelp.com/ forums/messages/48382.html

**More Tips When Referencing Electronic Sources:**

* Emails should not be included in your reference section, although they should be cited in-text.
* The APA also provides information on the preferred spelling of several electronic terms, including the following:
* e-mail
* e-journal
* database
* Internet
* FTP
* online
* web